



Municipal Corporation Shimla

NOTICE INVITING TENDER

(e -Tendering mode only)

Online tenders in single stage two envelope system are invited by the undersigned on behalf of the Commissioner, Municipal Corporation Shimla from eligible Architectural Firms, Urban Design Consultants, Heritage Conservation Consultants, Consultancy Firms, Joint Ventures/Consortiums having adequate experience and expertise in heritage conservation, façade design, urban streetscape improvement, urban renewal, architectural planning and related consultancy services for the following work:

Tender No.	Name of Work	Earnest Money (₹)	Completion period	Earnest Money And Cost of tender document (in Rs.)
PD_SMC_02	Consultancy Services for Preparation of Uniform Heritage Facade Design and Implementation Framework for Mall Road, Shimla	₹ 20,000/-	Two Months	(₹ 500/- + 18% GST) ₹ 590/-

For detailed tender notice, please visit Municipal Corporation Shimla website i.e. <https://shimlamc.hp.gov.in/> or www.hptenders.gov.in.

Date of commencement of sale/downloading

of Tender Document:

06.06.2026 (14.00 hrs.)

Pre-Bid Meeting

22.06.2026 (11.00 hrs.)

Last date of submission of Tender:

04.07.2026 (17.00 hrs.)

Date of opening of "Technical Bid":

06.07.2026 (15.00 hrs.)

Date of opening of "Financial Bid"

To be intimated separately
to technically qualified bidders

Addl.SE-cum-Project Director,

Municipal Corporation, Shimla.

In addition:

The undersigned reserves the right to change the scope of work and to reject any or all the tenders without assigning any reason thereto.

Those who temper the Tender document are liable for rejection.

Notes:

1. The detailed bid documents shall be available on the HP e-Tendering Portal i.e. www.hptenders.gov.in
2. The bidder shall be a registered Architectural/Consultancy Firm/Company/LLP/Joint Venture/Consortium legally eligible to undertake consultancy assignments in India.
3. Interested bidder(s) are required to get themselves registered on the www.hptenders.gov.in portal and obtain Digital Signature Certificate (DSC) of appropriate class for participating in the e-tendering process.
4. Tender Fee will be submitted amounting to ₹ 500/- (Rs. Five hundred only) + 18% GST, i.e. Rs. 590/- as described above towards the cost of bid document. This cost is non-refundable is to be deposited offline through Demand Draft (DD) issued in favor of Addl. SE-Cum-Project Director, MC Shimla payable at Shimla before the prescribed last date of submission of Bid. Payments through any other mode will not be accepted.
5. EMD as mentioned above is required to be deposited offline payment through Demand Draft (DD) or Fixed Deposit Receipt (FDR) duly pledged in favor of Addl. SE-Cum-Project Director, MC Shimla payable at Shimla before the prescribed last date of submission of bid and payments through any other mode will not be accepted. The payment on account of EMD shall be refunded to the rejected/ unsuccessful bidder(s) after award of work or cancelation of the tender as the case may be.
6. The Tender shall comprise two parts namely:
 - Technical Bid
 - Financial Bid
7. The Technical Bid shall comprise:
 - Notice Inviting Tender,
 - Background & Brief Description of Project,
 - Instructions to Bidders,
 - General Conditions of Consultancy Contract,
 - Terms of Reference (TOR),
 - Eligibility Criteria,
 - Technical Proposal,
 - Experience Details,
 - Team Composition,
 - Methodology,
 - Work Plan,
 - Required Forms & Annexures,
 - and other requisite documents as specified.

The Technical bid along with the proof of payment of Tender fee and EMD (Earnest money Deposit) shall be submitted online as well as offline. Bids will be scrutinized on the basis of documents submitted online and offline submitted Tender Documents Tender Cost and EMD payment.

8. The Financial Bid shall contain the lump-sum consultancy fee quoted by the bidder for the complete consultancy assignment including all taxes, duties, surveys, documentation, presentations, consultations, travel, lodging, printing, modelling, visualization, reports and all incidental expenses required for successful completion of the consultancy services shall be submitted online on www.hptenders.gov.in portal.
9. The consultancy assignment broadly includes:
 - façade documentation,
 - heritage-sensitive façade improvement planning,

- signage regulation framework,
 - streetscape enhancement proposals,
 - non-invasive design methodology,
 - preparation of façade design manual,
 - preparation of implementation framework,
 - stakeholder consultations,
 - architectural drawings,
 - 3D visualizations,
 - and associated consultancy services for Mall Road, Shimla.
10. The work shall be executed in strict conformity with heritage conservation principles and all proposals shall be non-invasive in nature without affecting the structural integrity or heritage character of existing buildings.
 11. Technical Bids shall be evaluated first and only technically qualified bidders shall be considered for opening of Financial Bids.
 12. Municipal Corporation Shimla reserves the right to reject any or all tenders without assigning any reason thereof.
 13. Conditional tenders shall not be accepted.
 14. The bidder shall be deemed to have carefully examined all tender conditions, site conditions, heritage sensitivities and scope of consultancy before submission of bid.
 15. Joint Ventures/Consortiums shall be permitted subject to conditions specified in the tender document.
 16. The intending bidders are advised to visit the project area and familiarize themselves with site conditions, heritage context, pedestrian movement, existing façade conditions and all relevant aspects before submission of bids.
 17. In case the tender opening date happens to be a holiday, the same will be opened on the next working day at the same time.
 18. The completion period shall be Two Months.
 19. The validity period of each tender shall be at least 180 days from the date of opening of the tender.
 20. Tender shall be entertained from only such applicants who have purchased the tender documents and submitted the tender as the same entity/ capacity.



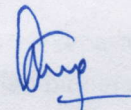
Addl.SE-cum-Project Director,
Municipal Corporation, Shimla.

Endst NO:-MCS/PD/2026- 974-78

DATED: 05-06-2026

Copy to:-

1. The Hon'ble Mayor, M.C. Shimla for kind information.
2. The Commissioner, M.C. Shimla for information.
3. The Accounts Officer, M.C. Shimla for information.
4. The Computer Cell M.C. Shimla with the request to upload the said tender notice on M.C. Website immediately.
5. Notice Board.



Addl.SE-cum-Project Director,
Municipal Corporation, Shimla.